



Dr. Christina Kishimoto
Superintendent of Schools

Dr. Stephen D. Perry
Principal

*“Our five **Learner Expectations** are that our student will be: Researchers, Empathetic Citizens, Collaborators, Problem Solvers, and Communicators.”*

Portfolios and Student Led Conferences

As part of our mission to develop students into independent, reflective learners, we have integrated student portfolios and student led conferences into our advisory system. The collection and organization of artifacts into a portfolio provide the evidence for student led presentations on learning and growth in two conferences throughout the year. These meta-cognitive experiences prepare students for the successful completion of the Capital Prep Social Justice Project, college-level work, and 21st century careers.

Students must work to meet certain checkpoints and deadlines throughout the year with the guidance and supervision of their advisors (see attached rubrics). Failure to meet expectations on any category in the rubric will result in required interventions. There will be two rounds of conferences. Advisors will make the arrangements with families and will use the handbook sent via email as a guide for preparation, facilitation and reflection.

Expectations for 2012-2013:

1. Portfolio Rubric #1 due to advisor October 26th
2. Student Led Conferences with parent(s) and advisor December 17th-21st; Student Led Conference Rubric #1 and Student Led Conference Notesheet to be completed at conference
3. Portfolio Rubric #2 due to advisor March 8th
4. Student Led Conferences with parent(s) and advisor April 29th – May 3rd; Student Led Conference Rubric #2 and Student Led Conference Notesheet to be completed at conference

Capital Preparatory Magnet School

Portfolio Rubric #1

Due October 26th, 2012

Student Name: _____

Advisor Name: _____

Expectation	Score	Notes/Suggestions
Student has at least 2 artifacts from each class per quint (total 4 per class). Student must have artifacts from both quints.	Meets Expectations Does not Meet Expectations	
Student has at least two artifacts for each learner expectation per quint.	Meets Expectations Does not Meet Expectations	
Student's portfolio is organized into sub-folders for each of the 5 learner expectations. For Upper School students, this must be an electronic folder.	Meets Expectations Does not Meet Expectations	

Note: Artifacts count towards the class count in the first expectation and the learner expectation count in the second expectation. Students should have a minimum of 20 artifacts.

If a student does not meet expectations in any of these categories, they must attend academic center with their advisor for mandatory portfolio intervention until they meet expectations in all categories.

Capital Preparatory Magnet School
 Student-Led Conference Rubric #1
 Dec 17-21, 2012

Student Name: _____

Advisor Name: _____

Date: _____

Expectation	Score	Notes/Suggestions
Student discusses their growth and/or challenges with at least 3 of the 5 learner expectations.	Meets Expectations Does not Meet Expectations	
Student uses at least 3 artifacts per learner expectation as evidence for their discussion.	Meets Expectations Does not Meet Expectations	
Student discusses at least one piece of work from each class throughout the presentation.	Meets Expectations Does not Meet Expectations	

If a student does not meet expectations in any of these categories, they must attend academic center with their advisor for mandatory portfolio intervention and re-present to their advisory until they meet expectations in all categories.

Capital Preparatory Magnet School

Portfolio Rubric #2

Due March 8th, 2013

Student Name: _____

Advisor Name: _____

Expectation	Score	Notes/Suggestions
Student has at least 2 artifacts from each class per quint (total 8 per class). Student must have artifacts from all 4 quints.	Meets Expectations Does not Meet Expectations	
Student has at least two artifacts for each learner expectation per quint.	Meets Expectations Does not Meet Expectations	

Note: Artifacts count towards the class count in the first expectation and the learner expectation count in the second expectation. Students should have a minimum of 40 artifacts.

If a student does not meet expectations in any of these categories, they must attend academic center with their advisor for mandatory portfolio intervention until they meet expectations in all categories.

Capital Preparatory Magnet School
 Student-Led Conference Rubric #2
 April 29th- May 3rd, 2013

Student Name: _____

Advisor Name: _____

Date: _____

Expectation	Score	Notes/Suggestions
Student discusses their growth and/or challenges with each of the 5 learner expectations.	Meets Expectations Does not Meet Expectations	
Student uses at least 2 artifacts per learner expectation as evidence for their discussion.	Meets Expectations Does not Meet Expectations	
Student discusses at least one piece of work from each class throughout the presentation.	Meets Expectations Does not Meet Expectations	

If a student does not meet expectations in any of these categories, they must attend academic center with their advisor for mandatory portfolio intervention and re-present to their advisory until they meet expectations in all categories.